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OFFICE OF THE DEAN

### SCHIEFFER COLLEGE SUMMER UNDERGRADUATE RESEARCH FELLOWSHIP

The Schieffer College Summer Undergraduate Research Fellowship provides an opportunity for undergraduate students to work with a faculty member on an individual research project between June 1 and August 15, 2019.

3 awards of up to \$3,000 each will be awarded for summer 2019, as follows:

- \$1,500 student stipend
- \$500 faculty mentor stipend
- \$1,500, which may include student travel and/or research-related activities

Student travel expenses may include, but will not be limited to, these sorts of expenses: travel (airfare, hotel, mileage, food, etc.) required to conduct scholarly work on or away from campus. Research-related activities may include, but will not be limited to, purchase of supplies or services required to conduct research or creative activity, such as software, or printing or mailing costs.

To be eligible for the Summer Undergraduate Research Fellowship, a student must:

- be a degree seeking student who is majoring in the Bob Schieffer College of Communication.
- have completed 60+ hours of undergraduate coursework by June 1, 2019.
- have a cumulative TCU GPA of 3.0 or higher.
- remain enrolled at TCU for at least 1 full semester following the fellowship.

Applicants must provide the application materials outlined on the next page, submitting them in an electronic format to [jstayton@tcu.edu](mailto:jstayton@tcu.edu) by **2:00 p.m. on Friday, March 29**. Paper applications will not be accepted. Applications will be reviewed by members of the Dean's Council, which will provide feedback to the Dean, who will make the awards.



## SUMMER UNDERGRADUATE RESEARCH FELLOWSHIP

Applications must be submitted electronically as one PDF to [j.stayton@tcu.edu](mailto:j.stayton@tcu.edu). Paper applications may not be submitted. Applications must contain the following information:

- Student's name, major field department in the Schieffer College, and expected graduation date.
- Title of proposed project.
- Narrative of the project (maximum of two double-spaced pages of 12-point text with 1-inch margins) that explains the context and goals for the work to be conducted or presented with these funds, and addresses how the work furthers the applicant's academic development at TCU.
- Itemized budget and justification for the \$1,500 in student travel and/or research-related activities
- List of any other TCU support the student researcher is concurrently seeking or has already received for this or other scholarly work.
- A letter of support from a faculty member in the student's home department in the Schieffer College.
- A copy of his or her c.v or resume.

Applicants must also indicate their agreement with each of the following parameters, should they be awarded an undergraduate research fellowship:

- The applicant will seek IRB approval, as appropriate for the work.
- The applicant will seek pre-approval from the assistant to the dean (Jean Stayton) for expenses before they are incurred, to ensure they are reimbursable expenses.
- The applicant will submit all expenses for reimbursement by September 15, 2019.
- The applicant will acknowledge that if expenses totaling more than the grant awarded for reimbursable expenses are incurred, he or she will be responsible for those expenses.
- The applicant will participate in the College of Communication Research and Creative Festival in April 2020, presenting a poster that briefly describes his or her scholarly work, whether completed or currently in progress.